



Kingsport Public Library Commission – Meeting Minutes
Kingsport Public Library Board Room
Monday, August 12, 2024
(No Quorum)

Members Present:

Mickey Shull, Chair
Joe Ewing, Vice-Chair
Angie Hyche, Secretary (via Zoom)
John Deats

Others Present:

Mary Thomas, Library Manager
Stephanie Griffin, Library Assistant Manager
Michael Borders, City of Kingsport Assistant Manager
Selena Harmon, Holston River Regional Assistant Director
Roni Shaffer, Library Administrative Assistant
Betsy Cooper, Kingsport TN Board of Mayor and Alderman

Meeting was called to order by Mickey Shull, 4:06pm.

Public Comment:

- No public comment was given.

Board Member Comments

- Mr. Deats is doing much better following the surgery back in March; we are glad to have him back with us once more!

Approval of Minutes:

- No quorum

Actions Taken:

- No quorum

Manager's Report: As emailed (on file.)

- KPL&A has applied for several grants, including a \$2 million grant for construction-related expenditures, a \$200,000 grant which is also reno-related, and a \$5,000 grant to support a digitization project within the Archives.
- The library's logo is getting a refresh! The Communications Dept. is working with us on the design of a new logo as well as a review of our website.
- The Archives is hard at work getting the new archives website up and running.



Regional Director's Report: As emailed (on file.)

- The Regional Library will be closed on Monday, September 2 in observance of Labor Day.
- This year's Trustee Workshop will be held on Tuesday, September 4 in Jefferson City.
- An online trustee training will be held at 7pm on Thursday, September 5.
- MOE agreements are due on Friday, October 8th.
- Any board member changes should be sent to Sara as soon as possible.

Old Business:

- Mall lease and storefront renovation:
 - o Next week, the Kingsport BMA will vote on entering a sublease with KDB, who has leased the mall space from Hull Properties. We will be working with CRW/GRC on any needed renovations to the mall space to get it ready for the library to occupy.
 - o Library management is now working on a surplus list and working with Selena to see if any other libraries in our system can make use of items that we no longer need.

New Business:

- Grants applied for since last meeting
 - o 2025 State Board Programming Grant (TSLA)
 - For the Archives, \$5,000 to digitize Eastman's newsletter (17 volumes). We are hoping to hear from Eastman by the end of the week.
 - o 2025 State Construction Grant
 - Grant is for \$200,000 (renovation-related); the application will be submitted towards the end of this week.
- Refreshing Logo
 - o It has been more than ten years since the library logo has been redesigned. Since we are getting a renovation, now is a good time to refresh the logo as well as the building.
 - o The logo will be revealed to the public post-renovation, but work will need to begin now to have it ready. We are working with Hillhouse Creative on the design, and the City of Kingsport's Communications Department has a plan for slowly rolling out the new logo.
 - o Angie Hyche will serve as the Commission representative on the design committee.
- Renovation presentation with VR-like renderings of what the new space may look like.

The meeting was adjourned at 5pm.

Respectfully Submitted,
Roni Shaffer, Admin. Assistant

Approved 12/9/24