



**Kingsport Public Library Commission – Meeting Minutes
Kingsport Public Library Auditorium
Monday, June 10, 2024**

Members Present:

Joe Ewing, Vice-Chair
Angie Hyche, Secretary
Betsy Cooper
Julie Hammonds

Others Present:

Mary Thomas, Library Manager
Casey Applebaum, Library Assistant Manager
Stephanie Griffin, Library Assistant Manager
Jennifer Breuer, Holston River Regional Director
Selena Harmon, Holston River Regional Assistant Director
Roni Shaffer, Library Administrative Assistant

Meeting was called to order by Angie Hyche, 4:10pm.

Public Comment:

- No public comment was given.

Board Member Comments

- Joe Ewing gave an update on the current status of the renovation fundraiser. Joe, Mary Thomas, Stephanie Griffin, and Michael Borders had a meeting with former Mayor Phillips regarding the arrangement for meetings with potential donors to the fundraiser.
- Volunteers are reaching out and interested in helping, things are moving along! Donations are coming in via the website, mail, circulation drop box, and t-shirt and tote sales at the Library and the Kingsport Farmer's Market. Mailers have been sent to 1500 residents and 1000 Kingsport area businesses inviting them to donate.

Approval of Minutes:

- Motion to approve the May 14, 2024 meeting minutes made by Angie Hyche, seconded by Julie Hammonds. Approval Unanimous.

Actions Taken:

- Unanimous approval of this year's Library Service Agreement.

Manager's Report: As emailed (on file.)



- WCYB came by the library last week to do an interview regarding the upcoming renovation project.
- Regarding renovations, several trips have been taking to the mall to determine the best use of the space while the library is located there, and staff have been reviewing the library's collection for the move. Meetings with Cain Rash West continue.
- We have several wonderful programs coming up during this year's summer reading program, including 4 which will take place at the mall this month.

Regional Director's Report: As emailed (on file.)

- It is time for all staff to complete their annual Title VI training! (KPL staff complete theirs through the City of Kingsport).

Old Business:

- No old business.

New Business:

- LSTA Grant (Approval) (as emailed, on file.)
 - o For the 2025 LSTA Grant we are requesting items that can be used immediately during the library's time in the mall, rather than purchasing items for post-renovation that will have to be stored until that time. The plan is to purchase laptops, tablets, and a children's computer.
 - o This grant will provide up to \$20,000 for libraries to update technology. A 50% match will also be requested from the Friends of the Library for this grant.
 - o Motion to approve by Julie Hammonds, seconded by Angie Hyche, approval unanimous.
- Construction Grant (Approval) (as emailed, on file.)
 - o The library would like to apply for the Connected Communities grant offered the State of Tennessee. This grant offers up to \$2 million to improve digital access through the creation of buildings or rehabilitation of existing facilities.
 - o Motion to approve by Angie Hyche, seconded by Betsy Cooper, approval unanimous.

The meeting was adjourned by Joe Ewing at 4:48pm.

Respectfully Submitted,
 Roni Shaffer, Admin. Assistant
 June 10, 2024

Approved 12/9/24

