



Kingsport Public Library Commission – Meeting Minutes
Kingsport Public Library Auditorium
Thursday September 21, 2023

Members Present:

Mickey Shull, Chair
Joe Ewing, Vice-Chair
Angie Hyche, Secretary (remote attendance)
Luke Brogden
Betsy Cooper
John Deats
Julie Hammonds

Others Present:

Casey Applebaum, Interim Library Manager
Jonas Clubb, Interim Library Assistant Manager
Jennifer Breuer, Holston River Regional Director
Michael Borders, Assistant City Manager
Roni Shaffer, Library Admin. Assistant

Meeting was called to order by Julie Hammonds, 4:00pm.

Approval of Minutes:

- A motion to approve the minutes from the July 10, 2023 meeting was made by Mickey Shull, seconded by Joe Ewing. The minutes were approved as written.

Actions Taken:

- New officers elected:
 - o Mickey Shull as Chair
 - o Joe Ewing as Vice-Chair
 - o Angie Hyche as Secretary
- Approved decision to sign FY '24 State of Tennessee Regional Library Agreement.
- Approved new circulation policy with revisions as discussed.
- Agreed to move 3 agenda items to the next meeting:
 - o Review & Discuss Request for Reconsideration Worksheet
 - o Library Card Policy Terms
 - o Discuss Library Renovation Workshop

Regional Director's Report: As emailed (on file.)



Manager's Report: As emailed (on file.) Casey Applebaum shared information about what the library is up to lately:

- Chris Markley has resigned from her position as Library Manager. Until a new manager is hired, Casey Applebaum will be the interim Library Manager, and Jonas Clubb will be the interim Assistant Library Manager.
- Work with Cain, Rash, West on plans for the library renovations continues. Exploratory demo in the mezzanine ceiling/floor of the 4th floor is upcoming to determine what can be done with that/what materials have been used.
- The next solar eclipse is coming up on October 14th. The library will be hosting the only currently known viewing opportunity in Kingsport that has safety measures in place, telescopes lent to us by Bays Mountain, who will be hosting an event together with ETSU in Johnson City.
- We will be hosting a storyteller from Jonesborough for Ghost Stories in the Park on October 21st and will once again be participating in Trick or Treat on the Street on October 28th.

Old Business:

- No old business.

New Business:

- Election of new officers:
 - o Mickey Shull nominated for Library Commission Chair by John Deats, seconded by Joe Ewing, unanimously approved.
 - o Joe Ewing nominated for Vice-Chair by Luke Brogden, seconded by Julie Hammonds, unanimously approved.
 - o Angie Hyche nominated for Secretary by Joe Ewing, seconded by John Deats, unanimously approved.
- FY '24 State of Tennessee Regional Library Agreement
 - o As emailed (on file).
 - o A few new recommendations included in this years agreement, regarding Internet Policies requirement for all libraries, and Collection Development Policy revisions, as noted below.
 - o Following discussion, the decision was made to approve the agreement: Motion to approve by Joe Ewing, seconded by Betsy Cooper, unanimously approved.
- Collection Development Policy updates:
 - o As emailed (on file).
 - o Highlighted changes were discussed for approval.
 - Collection Development Policy to be reviewed every year rather than every three years.
 - List of newly added materials to be provided to the Library Commission monthly.
 - Library Manager will have the final decision on materials to be purchased.

- Book challenges may be made by Kingsport Residents with active library cards, and by individuals only. Challenges to juvenile/young adult titles may be made by a parent or guardian only.
- The challenge will be discussed and decided upon by the commission within 3 meetings following the receipt of the form, and the commission will review no more than 3 requests at one time. Once a decision has been made, no challenges will be considered regarding the same title for 60 months.
- Motion to approve the policy update with revisions as discussed by the commission made by Betsy Cooper, seconded by Julie Hammonds, unanimously approved.

Meeting adjourned by Julie at 5:43pm.

Respectfully Submitted,
Roni Shaffer, Admin. Assistant
September 21, 2023

Approved October 9, 2023